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October 11, 2010

Senate Public Records Office
Office of Public Records
P.O. Box 2517
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Dear Sir or Madam,

Re: C00461046, July Quarterly Report – 48 hour notices


We are in receipt of your letter of October 7, 2010 requesting further information for items appearing on our July Quarterly Report.

1. In-Kind contribution from James Broussard, May 7, 2010. The failure to file a 48 hour notice for this contribution was an oversight on my part. We were notified of this in-kind contribution by email and it was forwarded to me, however, it was overlooked when preparing 48 hour notices for May 7th. The contribution did appear on our July Quarterly report.
2. \$4800 contribution / \$4000 48 hour notice for Beth M. Lang. The proper amount for this 48 hour notice should have been \$4800, not \$4000 as it appeared on the notice I filed. A copy of the check was faxed to me by one of our fundraisers, and as you can see from the copy I have enclosed, it was difficult to read the amount clearly. When the actual check arrived it was much clearer and was properly reported as a \$4800 contribution (with a spousal reattribution) on our July quarterly report.

In an effort to remain fully compliant with all regulations for reporting "last minute" contributions I have reviewed our procedures for checking and confirming all contributions received in these special reporting periods. I am confident that we will not have any further errors with this reporting function.

Please do not hesitate to contact me with any further questions.

Sincerely,


Susan Zimskind
Assistant Treasurer

Cc: Robin Kelly, FEC

Paid for and authorized by Toomey for Senate.

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